

NAWCWDNOTE 5305
731000D
15 June 2000

NAWCWD NOTICE 5305

From: Commander, Naval Air Warfare Center Weapons Division

Subj: AWARDS AND RECOGNITION PROGRAM

Ref: (a) NAVAIRINST 12451.1 of 9 Feb 00
(b) NAWCWD 5305.1A

1. Purpose. To provide interim policies and procedures for the implementation of changes to local awards in support of reference (a).
2. Scope. The present procedures as stated in reference (b) are modified as follows:
 - a. On page 1-5-2, Contracts Professional Excellence Award, paragraph 2, delete "and \$500"; add "This award includes a monetary award of \$500-\$1,000, based on the contribution/accomplishment. The monetary award is at the discretion of Level 1."
 - b. On page 1-5-3, Logistics Excellence Award, paragraph 2b, delete "and \$500"; add "This award includes a monetary award of \$500-\$1,000, based on the contribution/accomplishment. The monetary award is at the discretion of Level 1."
 - c. On page 1-5-4, Research and Engineering Excellence Award, paragraph 2b, delete "and \$500"; add "This award includes a monetary award of \$500-\$1,000, based on the contribution/accomplishment. The monetary award is at the discretion of Level 1."
 - d. On page 1-5-5, Test and Evaluation Excellence Award, paragraph 2b, delete "and \$500"; add "This award includes a monetary award of \$500-\$1,000, based on the contribution/accomplishment. The monetary award is at the discretion of Level 1."
 - e. On page 1-5-6, Corporate Operations Award for Superior Achievement, paragraph 2b, delete "and \$500"; add "This award includes a monetary award of \$500-\$1,000, based on the contribution/accomplishment. The monetary award is at the discretion of Level 1."
 - f. On page 1-5-7, Shore Station Management Technical Award, paragraph 2b, delete "and \$500"; add "This award includes a monetary award of \$500-\$1,000, based on the contribution/accomplishment. The monetary award is at the discretion of Level 1."
 - g. On page 1-6-3, change the On-the-Spot Award monetary value as follows:

15 June 2000

- (1) \$200 based on a limited affect on the functions or mission of NAWCWD
- (2) \$500 based on a moderate change or modification of an operating principle or procedure with an extended affect on the functions or mission of NAWCWD
- (3) \$700 based on a substantial change or modification of an operating principle or procedure; important improvements to the value of a product or program which furthers the mission of NAWCWD

h. On page 1-4-1, change the title Teamwork Award to: "Naval Air Warfare Center Weapons Division Achievement Award". Paragraph 2b is modified to read: "The award consists of a certificate and a letter of appreciation signed by Level 1 competency directors or sub-delegated positions. The award includes a memento inscribed with the date of accomplishment and the identifying program or project."

- 3. Action. Supervisors and managers are authorized to implement these changes immediately.
- 4. Cancellation. This notice is cancelled when the basic directive is superceded by a revision, or a transmittal change to the basic instruction.

/s/

R. B. Ormsbee

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